



You Are Invited to attend the CRES Webcast!

PLEASE NOTE: There are only 25 connections available for each Live Webcast, so the following priorities will apply:

1. **CRES Regional Groups**
(NCRES in Fort Collins, SE-CRES in Colorado-Springs, and SE-CRES in Pueblo) receive first priority and should log on 30 minutes before the presentation begins;
2. **Groups of three (3) or more people on the Western Slope of Colorado** should log-on 20 minutes before the presentation begins;
3. **Groups of three (3) or more people in other parts of Colorado (outside Denver West)** should log-on 20 minutes before the presentation begins;
4. **Individual viewers** can view the presentation on a space-available basis, and should log on 10 minutes before the presentation begins.

If you cannot log in to the Live Webcast, be sure to view the recorded webcast, which is usually posted to the CRES Event Archives within 24 hours:

www.cres-energy.org/events/archives/2010

You can view the CRES webcast in one of the following ways:

- on a large computer with speakers (for a small group)... or
- on a computer connected to a video projector and sound system for larger groups
- on a computer and/or video projector and listen over a speaker phone
- Ideally, you should test your entire system in the room that you will use with the exact same equipment you will use at least 1-2 weeks before the webcast.

To view the webcast from a room with a larger group, you will need the following:

- A computer with the following:
 - A high-speed Internet connection to prevent choppy sound or audio; this should (preferably) be a wired Internet connection; a stable wireless connection may work, but you will have to re-log on if the connection breaks during the meeting;
 - A standard Internet browser (e.g., MS Internet Explorer (required if you're using a Mac), Mozilla Firefox, Google Chrome, etc.) with Medium security and Cookies Enabled (including third-party cookies - check your privacy settings);
 - The latest version of Adobe Flash (which you can quickly download at <http://get.adobe.com/flashplayer/?promoid=BUIGP>);
 - All other programs on the computer (beside your browser) turned OFF.
 - A connection to the sound system in the room (and someone who knows how to connect the computer to the sound system; be sure to test your sound system ahead of time);
 - Connection to a video projector that projects the webcast from the computer to a screen or wall for larger rooms;
 - The computer should be situated so someone can sit and type at it during the webcast;
- Speaker Phone (ideally connected to a land line, but cell phones may also be acceptable).
- Communications Liaison
This person sits at the computer during the entire webcast and does the following:
 - Sends a chat message to the host group if there are any problems;
 - Logs into the webcast;
 - Manages the Q&A for their viewing group, typing questions into the Chat window.

Test your sound system in the viewing room before the webcast:

- If you can't hear then do the following:
 - Go to the Windows START menu;
 - Select All Programs;
 - Select Accessories;
 - Select Sound;
 - Select Volume Control;
 - Make sure the volume is turned up on all options;
 - Make sure the lower left box is unmuted.
- Go back to your program:
 - Select the presentation tab in the upper left corner of the screen;
 - Select microphone;
 - Go through the diagnostic & set volume at whatever level works for your room.

To Log on to the Live Webcast, Please follow these instructions:

1. Go to <http://www.linkupgreen.com>, enter the Meeting ID in the Meeting Participants field (in the upper right of this page), and then click on the Join button. The Meeting ID for this webcast appears in the listing for this event at www.cres-energy.org/events.
2. Once the webcast loads, enter your Name when prompted (“SE-CRES in Pueblo”).
3. A “Teleconference” popup window will then appear. If you’re confident that your Internet connection will ensure uninterrupted audio & video (i.e., without buffering or other delays), then click on the Cancel button to close this window.

If you want to use the separate conference call line to ensure the best possible audio & video for this webcast, then follow the “I’ll call this number” instructions in the pop-up window. Once you have joined the conference call, click on the OK button to close this window.

4. When the “Identify Phone” pop-up window appears, click on your phone number, and then click on the OK button. You will then see your phone number attached to your login name in the Attendees window on the right.
5. Click in the Messages window (bottom right) and enter the following information about your viewing group (preferably all in a *single message*):
 - Your Organization (for groups) or Name (for individuals);
 - What town you are watching from;
 - How many people are in your viewing group; and
 - Can you adequately see the presentation & video and hear the audio?

e.g., “This is CRES. There are 10 of us here in Golden,
and we can see & hear everything just fine.”

6. CRES attempts to start its monthly meetings as close to 7:00 PM as possible. There will usually be some announcements (5-10 minutes) before the main presentation begins. Please hold all questions for the speaker(s) until the Q & A portion of the meeting.

If you have any problems, contact LinkUpGreen Support at 619.308.3610 or 618.308.3636.

If there is no answer at any of the above numbers, then contact the CRES Webcast Team:

Sierra Dall - 303.281.9111 / dall@challengeinternational.com

or Phil von Hake – 303/762/8547 / philvh@aol.com

PLEASE NOTE: The CRES Webcast Team will most likely be in the room running the Live Webcast, so Please be patient while they work on both the Live Webcast and your issue(s).

Thanks very much for joining us online, and enjoy the webcast!

CRES Webcast Team